



Catholic Association for Racial Justice Annual Report 31 March 2020

Charity Registration Number 1158338

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Legal and administrative information

Trustees:

Ms Yogi Sutton* (reappointed 7 November 2020)

Ms Nikki Petch* (reappointed 7 November 2020)

Mr Malcolm Forster (appointed 2 November 2019 after being co-opted earlier in the year)

Professor Protasia Torkington (appointed 2 November 2019 after being co-opted earlier in the year)

Mr Richard Zipfel* (Appointed 3rd November 2018)

Deacon Joseph Baffour Awuah* (Appointed 3rd November 2018)

Fr Phil Sumner (reappointed 7 November 2020)

Mr Melvin Lyons (reappointed 2 November 2019))

Suddie Komba-Kono (reappointed 7 November 2020)

*These trustees also act as Officers of the Association

Trustees named on this page, denoted as “officers”, carry out the functions required of key management. These trustees receive no remuneration for these duties.

Principal office	9 Henry Road London N4 2LH
Charity registration Number	1158338
Independent examiner	S Banerjee BSc (Econ) ACA 61 Osier Crescent London N10 1QS

Legal and administrative information Contd

Principal bankers Lloyds Bank plc
Victoria House
Southampton Row
London WC1B 5HR

HSBC Bank Plc
55 Above Bar Street
Southampton SO14 7DS

Solicitors Russel I-Cooke
2 Putney Hill
London SW15 6AB

Legal and administrative information Contd

Introduction

The Catholic Association for Racial Justice is a charitable incorporated organisation, registered with the Charity Commission on 26 August 2014. The general administration of the Association is located at Manor House in North London.

Principal aims and activities

The aims of the Association are to work within the Catholic Church and the community at large towards the elimination of discrimination and the promotion of equality of opportunity and good relations between persons of different racial groups by such means as are charitable and consonant with the Catholic faith.

Governance, structure and management Constitution

The Association is governed by its constitution which was adopted when it registered with the Charity Commission and is registered under the Charities Act 2011, Charity Registration No. I 158338.

Trustees and organisation

The trustees decide on the policies and strategy for the Association to achieve its objects and delegate appropriate responsibilities to staff and to members who voluntarily accept specific areas of responsibility.

Trustees who were in office at the date on which this report was signed are listed on page 3.

Legal and administrative information Contd

Trustees' responsibilities

Law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the Association's financial activities during the year and of its financial position at the end of the year. In preparing accounts giving a true and fair view, the trustees should follow best practice and:

select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Association will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy the financial position of the Association and which enable them to ensure that the accounts comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of its Principal Aims and Constitution. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk management

The Trustees believe they are aware of the major risks to which the Association is exposed and that controls are in place to mitigate them.

Activities and public benefit, future objectives

The trustees have had regard to Public Benefit Guidance issued by the Charity Commission.

Chair's Introduction

"One Lord, one faith, one baptism". Ephesians 4:5

I greet you in the name of the blessed trinity.

What a year we have had. 2019 - 2020 has been dominated by firstly, the Corona virus Pandemic, then the death of George Floyd followed by the rise of the Black Lives Matter worldwide movement.

Our prayers and sympathies to all our members who have lost loved ones to the virus.

CARJ has been busier than ever working with individuals, small and big groups, schools and organisations on racial justice. It has not been easy, but very rewarding knowing there is recognition of racism within society that must be eradicated. We pray without fail for a just and equal society.

I am always appreciative of the Trustees for giving of their precious time and working tirelessly for the Association. Each one truly deserves our thanks and praise. The reports within will give you an idea of how much has been accomplished. A special thanks to Gloria Oham who even with the office closed, continues to keep us on track. Thank you to our associates who are working despite the restrictions.

My thanks to our membership for your support. An appeal to you is to renew your membership and please encourage friends and family to join.

May our Creator bless you and keep you safe.

Yogi Sutton.

A handwritten signature in black ink that reads "yogi sutton". The signature is written in a cursive, lowercase style.

Chair CARJ

CARJ London - Activities carried out up to 31st March 2020

Travellers Network

The CARJ Traveller Support Network met on 8 May, 2 October and 4 December 2019 and on 2 March 2020. Since lockdown, the Network has had two zoom sessions.

Issues discussed at these meetings and Zoom Sessions included:

- Education
- Parliamentary Report from the Women and Equalities Committee
- the National Strategy
- a Consultation on Criminalising Unauthorised Encampments
- the Dispatches programme on 'the Truth about Traveller Crime on 16 April

In February 2020 CARJ published a Briefing which discussed the proposed National Strategy and the Consultation on Criminalising Unauthorised Encampments.

In late April, CARJ sent a complaint to OFCOM regarding the Dispatches Programme – 'The Truth About Traveller Crime' – which had been broadcast on 16 April.

Throughout the year, Fr Dan Mason and Richard Zipfel have been attending regular meetings and Zoom Sessions by the Churches Network on Gypsy, Traveller and Roma (CNGTR). CNGTR is an ecumenical network led by the Church of England.

Urban Network

The CARJ Urban Network met on 9 July 2019 at Newman House. The main theme was: Equality and Community: how we move forward after austerity and Brexit. There were also substantive discussions of the Report of the UN Rapporteur on Poverty, the Barking fire and its aftermath, and the recent controversies over definitions of Anti-Semitism and Islamophobia.

The Urban Network held a Zoom Session on 25 March 2020. The Session was led by Ed Cox and addressed the issues of 'Northern Towns, Cities, Regions and the North South Divide'.

We have a continuing interest in the Grenfell Fire Inquiry. Grenfell had a particularly negative effect on poor and ethnic minority communities and vulnerable housing blocks in other parts of the country could have a similar impact on these communities.

History of the Past Ten Years

In May 2019, CARJ published a *History of the Past Ten Years* to mark its 25th Anniversary. This publication was through the year and informed discussion at the AGM in November 2019.

Conference on Belonging

On 16 October 2019, CARJ held a Conference on - Belonging: A Challenge for the Church in a Diverse Society – at the Priory Rooms in Birmingham. The Conference was an opportunity for Catholics from across England and Wales to share ideas and experience on how we can help new and marginalised groups feel they truly ‘belong’ in UK society. Representatives from fifteen dioceses, various CARJ networks and other Catholic organisations attended.

CARJ and Covid-19

Since lockdown, CARJ has received inquiries from various individuals, organisations and schools, asking for advice and suggesting new initiatives. On 24 April 2020, CARJ published a Briefing which highlighted ‘the growing concern over the disproportionate numbers of Black, Asian and Minority Ethnic (BAME) people who are affected by the corona virus.’ Following that Briefing, a letter from Mrs Yogi Sutton was circulated to Catholic MPs and Peers and then more widely. The Centre for Catholic Social Thought and Practice (CCSTP) in Durham asked us for an article for their Covid-19 Blog Project. Our article appeared on 17 July and is available on their website.

George Floyd, Policing and Black Lives Matter

On 3 June 2020, CARJ produced a Briefing on ‘Police, Black People and Racial Justice.’ The Briefing traced the history of the Scarman Inquiry, the Gifford Inquiry, the death of Stephen Lawrence and the Macpherson Report which finally accepted the reality of ‘institutional racism’.

Education

Through the year 2019-20, Charlene Fraser worked with small groups at St Anne’s Vauxhall. Nicole Moore responded to invitations from schools to offer workshops for students and in-service for staff.

More recently, with support from CAFOD, CARJ has organised a series of six Workshops on *Diversity, Inequality and Racism in the UK – A Challenge for Catholic Education*.

A number of schools contacted us during lockdown. We have provided zoom sessions for some schools and had conversations about their plans with others.

A University Lecturer approached CARJ asking us to help with a new course on the History of English and Irish Catholic involvement in colonialism (1450-1776) which culminates in students preparing materials for schools. CARJ will be helping students make the history available to schools. The course has been delayed because of the pandemic, but it is likely to sometime in 2021.

Fr Phil Sumner and Melvin Lyons have prepared a series of six zoom sessions for seminarians which will be available soon on the topic of race.

Racial Justice Reading List

Margaret-Ann Fisker has been preparing a reading list for CARJ. The list will be of use for schools and for all those who are interested in understanding race and racism in UK society. The list was included in plans for one of the six Workshops for schools.

Working with other groups and organisations

During the year, we have worked with a number of partner organisations. During the pandemic especially, we have been asked to lead or participate in a variety of sessions. The following are a few examples of cooperation.

CNACD- Led by Fr Gerard Mitchell SJ and VODI, the Christian Network Against Caste Discrimination (CNACD) has continued to meet regularly over the past year (more recently by zoom). CARJ is an active participant in and supporter of CNACD. The Network continues to work to raise awareness of caste discrimination in the UK and to promote various measures to counter caste discrimination, and we are currently trying to raise funds for a Dalit Desk in the UK.

Traveller Movement (TM) and Friends Families and Travellers (FFT)- CARJ works closely with the Traveller Movement and Friends Families and Travellers who attend and inform our Traveller Support Network.

NJPN- Melvin Lyons gave a presentation to the NJPN Zoom Networking Day on 19 September.

CSAN- On 13 October, Yogi and Richard led a zoom presentation to the CSAN Directors Forum on *Advancing Racial Justice*.

Citizens UK- CARJ is a member of London Citizens and we are planning to work with Citizens on undocumented migrants, policing and other issues where our priorities overlap.

CAFOD- Over the summer, CARJ worked with CAFOD to plan and advertise a series of six zoom sessions for School Chaplains, Teachers and others interested in Catholic Education.

CARJ Liverpool -Activities carried out up to 31st March 2020

Committee

During the year Angela Murphy and Veronica Shaw resigned and were replaced by Steve Atherton (Justice & Peace Co-ordinator, Liverpool Archdiocese) and Fr Charles Obanya (White Fathers, Liverpool).

At the end of this period the committee comprised:

- Stephen Atherton
- Dale Bradshaw, Project Officer
- Professor William Chambers, Chair
- Sally Croughan
- Rev Charles Obanya
- Brendan Schmack
- Professor Protasia Torkington, President
- Angela Wylie

Employees and Volunteers

Dale Bradshaw continued as Project Officer. He was assisted by Mel Birkett who managed the Circle of Voices Gospel Choir activities at St Hugh's and St Clare's Primary Schools. Louise McVey continued to provide instrumental tuition to pupils at St Vincent de Paul's School.

We were saddened by the untimely death of Ebroje Azanuwha who had volunteered at the Belvidere Centre for over 5 years. Ciara McEntee volunteered as a maths and music tutor (ukulele, guitar and piano) at Yates Court and the Belvidere Family Centre. Other volunteers were Rachel Bruce at the Belvidere Centre, and Steve Roberts (a retired police officer) at Yates Court.

Activities

All existing activities continued throughout the year. All musical and art tuition is provided by fully qualified professionals.

Music

The Circle of Voices Gospel Choir rehearsed weekly at St Hugh's and St Clare's Primary Schools and we were approached by Childwall Valley Primary School to support them. Numbers attending remained high (76) although the transient nature of many of the asylum seeker and refugee families affected attendances from Hugh's.

Performances were given, as usual, at Liverpool Anglican Cathedral, the Royal Liverpool Hospital, the local ASDA supermarket and Barclays Bank Regional Centre. To enhance the audibility of the soloists four new microphones were purchased.

A new 6 week musical activity providing ukulele, guitar, piano and singing provided by Ciara and funded by the Whitechapel Centre was successful and attended by 15 children at the Belvidere and 4 at Yates Court, where the low numbers were attributed to the low occupancy of Yates Court for the duration of the course.

The piano tuition at St Vincent de Paul's School in Liverpool's China Town continued for 12 pupils. The mixed ethnicity group are from year 5 & 6 and are learning to read music and play. One of the children took Grade 1 and passed with distinction (!) Sadly the teacher continually failed to meet her reporting, provision of musical performance and extension of the instruments beyond the piano targets and after numerous warnings her contract was terminated at the end of the school year.

After School Homework Clubs

In its 8th year, the After-School Homework and other activities at The Belvidere and Yates Court Centres continued with great success. Sessions are held twice weekly on Mondays and Wednesdays between 4pm and 6pm over the school year (normally) of 38 weeks per year. They are led by Dale helped by 3 volunteers, 2 of whom have helped us for 6 years.

At the Belvidere, numbers vary between 12 and 18 each session. Families are transient. The number of children attending throughout November was 40 girls and 15 boys aged between 5 and 15 years although older ones attend (and help) at times. Non-English speakers ranged from 10% to 60% coming from China, Iran, Iraq, Palestine, Jordan, Lebanon, Syria, Pakistan, Ireland, Albania Uganda, Nigeria, Eritrea and the UK.

At Yates Court Homeless Centre one session per week is held on Tuesdays and numbers attending range from 5-8 aged 5 to 12 years of age. Numbers are smaller but more remain longer. We have also employed a sessional tutor to work one to one with the lower achieving youngsters.

The Summer School run by Dale and Sue (the social worker at Belvidere) ran throughout the summer on Mondays and Tuesdays. It included art and craft, excursions and day trips.

Art Project

A one-off Art project was run starting in the spring. This was part funded by the Austin Smith Fund. Several schools and the Belvidere and Yates Court centres were invited to participate. Local professional artists Freida McKittrick, Hazel Barrett and Steve Bayley agreed to support the project inputting tuition and advice to participants and adjudication. It was agreed that the successful pieces of art would be printed for the children schools and centres.

The theme 'My Community' was agreed and children were able to use any medium. The professional artists worked with children from the schools and homes but disappointingly only 48 entries were received, and St Clare's of the schools finally submitted entries. The low participation was attributed to the transient nature of the

families in the homes over the term long duration of the project and the possibility of project and initiative exhaustion for the schools. However those who participated had the privilege of working with professional artist and seeing their work printed to a professional level.

Funding

Funding, as always, was a continued source of concern for the Liverpool Branch and CARJ Headquarters. This reached crisis point in 2019.

The CARJ Liverpool Project was initially funded centrally for 2-3 years. Careful management of costs, applications for funding plus ensuring financial contributions from the benefitting schools and organisations and the services of volunteers have ensured a continuation for 7-8 years. However in July CARJ funding nationally was in jeopardy and the allocation of CARJ's financial support to Liverpool was also uncertain. The London Fund was 'empty', the Liverpool Fund had £21k and the Liverpool Music Fund had £29k. Annual costs are approximately £14.7k which covers Dale's part time salary, the costs of the Gospel Choir (although these are split 3 ways between the 2 schools and CARJ) and for the St Vincent de Paul's Classical instrumental tuition.

Financial contributions (50% of the costs of tuition) were received from the benefitting schools for the choir activities. Similarly the Family Centres (Belvidere and Yates Court) contribute on a regular basis to part-cover learning materials (£250), weekly activities and the Summer School. Barclays Bank contributed to the costs of transporting the choir to performances at Liverpool Cathedral and The Royal Liverpool Hospital (£300). Bids were also successfully made to the St Joseph's Province of the Passionists (£6k) and to the Fr Austin Smith Fund (£350) for the Art Project. A bid to LEGO for training tutors in the use of LEGO materials was also successful. Other bids to Redrow (The Steve Morgan Foundation) the Holy Spirit Fathers and the White Fathers were unsuccessful.

The highlight of the year, helped by CARJ Headquarters, which saved the Liverpool Project, was the receipt of £40k for two years. This has enabled us to continue existing projects for the next few years and also consider new initiatives with the help of additional locally generated funds and reserves. (see later).

Plans for the Future: 'Young Ambassadors for Racial Justice'.

On receipt of the generous financial support of the CARJ Board and the Bishops Conference and advice from members of the CARJ Board to look more strategically at our activities, early 2020 was spent evaluating new projects. Two were looked at closely both involving encouraging and developing the leadership skills of young people. One involved inner-city children working with young asylum seekers in an attempt to encourage positive thinking and integration. Brendan Schmack, a Liverpool Committee member and former CARJ Board member, school head teacher and OFSTED inspector was invited to work with Dale on this proposal. The need for racial justice in some of the mono-cultural Local Authorities of the Liverpool City

Region (St Helen's, Knowsley and Birkenhead for example) was recognised. This was agreed by the Liverpool Committee with great enthusiasm just before the onset of closures associated with COVID19 and the project has been developed by a series ZOOM meetings in the 2020-21 year and adopted at our June 2020 meeting. The project aims to challenge a group of young people to:

- develop the leadership skills of a group of young people (Ambassadors) from Year 10 and 12 who are showing leadership potential to equip them to become effective Catholic leaders who promoters of racial justice in the Church and the wider community.
- deliver projects and events which promote racial justice in the Church and in wider society to various groups e.g. youth groups, parishes, schools, justice and peace groups, focus groups
- raise awareness of the work of CARJ within the Church and beyond
- collaborate with agencies with related objectives eg faith communities, voluntary agencies, youth councils, school parliaments.

This will be achieved by the Ambassadors, supported by a facilitator appointed by CARJ, participating in a programme of education/awareness-raising experiences. This will lead to a legacy project which promote racial justice and combats racism.

This proposal was adopted at our June and September 2020 meetings. The Liverpool Branch has already allocated £15k from its locally generated reserves and is seeking matched funding from other organisations.

And then came the Covid19 pandemic and our first response was to endeavour to continue to provide our services whenever and wherever possible.

Professor Bill Chambers

Chair Liverpool Branch of CARJ

28th September 2020

Independent examiner's report to the trustees of the Catholic Association for Racial Justice

I report to the trustees on my examination of the accounts of the Catholic Association for Racial Justice for the year ended 31 March 2020.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Subarna Banerjee

Relevant professional qualification or membership of professional bodies: ACA with the Institute of Chartered Accountants in England and Wales

Address: 61 Osier Crescent, London, N10 1QS

Date: 27 January 2021

Statement of Financial Activities year to 31 March 2020

	Notes	Unrestricted £	Restricted £	2020 Total Funds £	2019 Total Funds £
Income from:					
Donations	1	2,849	29,549	32,398	82,661
Charitable activities		-	-	-	152
Investment income - bank interest		210	-	210	163
Total income		3,059	29,549	32,608	82,976
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities	2	-	-	-	-
Projects in London and Liverpool		53,702	20,707	74,409	81,567
Total expenditure		53,702	20,707	74,409	81,567
Net (expenditure) / income		(50,643)	8,842	(41,801)	1,409
Net movement in funds	4	(50,643)	8,842	(41,801)	1,409
Reconciliation of funds					
Fund balances brought forward at 1 April 2019		167,103	64,450	231,553	230,144
Fund balances carried forward at 31 March 2020		116,460	73,292	189,752	231,553

There is no difference between the net movement in funds stated above and the historical cost equivalent.

All of the Association's activities are derived from continuing operations during the above two financial periods.

The Association has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been presented.

Balance sheet 31 March 2020

	Notes	2020 £	2020 £	2019 £	2019 £
Current assets					
Cash at bank and in hand		160,481		200,477	
Short-term deposits		34,380		34,170	
		<u>194,861</u>		<u>234,647</u>	
Liabilities					
Creditors: amounts falling due within one year	8	(5,109)		(3,094)	
		<u></u>		<u></u>	
Net current assets			<u>189,752</u>		<u>231,553</u>
Total assets less current liabilities			189,752		231,553
Net Assets			<u>189,752</u>		<u>231,553</u>
The funds of the charity					
<i>Income funds</i>					
Restricted funds			73,292		64,450
Unrestricted funds					
Designated funds	9		2,313		2,313
General funds			114,147		164,790
Total funds			<u>189,752</u>		<u>231,553</u>

Approved by the trustees and signed
on their behalf by:



Ms Yogi Sutton

Trustee

Approved by the Trustees on: **27th Jan 2021**

A charitable incorporated organisation
Registration number 1158338

Statement of cashflows year to 31 March 2020

	notes	2020 £	2019 £
Cash Flows from operating activities			
Net cash used in operating activities	A	(39,996)	5,057
cash flows from investing activities			
Bank interest		210	163
Net cash used in investing activities		210	163
Change in cash and cash equivalents in the year		(39,786)	5,220
Cash & cash equivalents at 1 April 2019	B	234,647	229,427
Cash & cash equivalents at 31st March 2020	B	194,861	234,647

Notes to the cash flow statement for the year ended 31 March 2020

A Reconciliation of net movement in funds to net cash used in operating activities

	2020 £	2019 £
Net movement in funds (as per the statement of financial activities)	(41,801)	1,409
Investment income	(210)	(163)
Decrease in debtors	-	2,278
Increase in creditors	2,015	1,533
Net Cash (Outflow) / inflow from operating activities	(39,996)	5,057

B Analysis of cash and cash equivalents

	2020 £	2019 £
Cash at bank and in hand	160,481	200,477
Short term deposits	34,380	34,170
	194,861	234,647

Accounting policies year to 31 March 2020

Basis of preparation and assessment of going concern

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2015 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Association constitutes a public benefit entity as defined by FRS 102.

The Association's donation income in future years is expected to fall as a result of the recent decision of the Catholic Bishops Conference of England and Wales to reduce CARJ's allocation of income arising from Church collections made on Racial Justice Sunday. The trustees are in the process of launching a campaign to mitigate this reduction to ensure that future funding is maintained at a level which is sufficient for future operations.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern. There are no significant areas of uncertainty as the Association does not enter into commitments until sufficient funds are accumulated to meet expenditure on any proposed projects. The Association holds all its funds in liquid bank accounts in order to ensure availability for grants arising and the trustees do not consider the potential erosion of funds attributable to inflation is significant. The Association's policy is to utilise funds as soon as suitable projects are identified.

Comparative information

The format of the Association's financial statements has been updated for the year ended 31 March 2017. Accordingly, some comparative amounts have been reallocated to accounts headings which are more appropriate to ensure consistency with the new format.

Some funds, previously classified as restricted, are now treated as designated funds since their purpose is decided by the trustees and they are not subject to conditions imposed by donors.

Funds structure

Restricted funds comprise monies raised for, or their use restricted to, a specific purpose, or contributions subject to donor-imposed conditions.

Designated funds are those which the trustees set aside out of unrestricted funds for specific purposes. Expenditure of these funds is consistent with the objectives decided by the trustees.

The unrestricted general fund represents those monies which are freely available for application towards achieving any charitable purpose that falls within the Association's charitable objects.

Accounting policies year to 31 March 2020

Income recognition

All income is recognised once the Association has entitlement to the income, it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations are recognised when the Association has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the Association is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Association and it is probable that those conditions will be fulfilled in the reporting period. Most income is voluntary in nature and unless there is reasonable certainty that it will be received, it is not recognised in advance of receipt.

interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Association; this is normally upon notification of the interest paid or payable by the bank.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Association to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs, if any, and governance costs are allocated or apportioned to the applicable expenditure headings.

Expenditure comprises the costs of charitable activities and includes expenditure on the various projects undertaken plus associated support and governance costs.

All expenditure is stated inclusive of irrecoverable VAT.

Charitable activities

Costs of charitable activities include project costs, support costs and governance costs.

Governance costs comprise all costs involving the public accountability of the Association and its compliance with regulation and good practice. These costs include those related to the independent examination and legal advice when applicable.

Trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration. Where necessary, trustees are reimbursed for expenses in connection with their duties as trustees.

Accounting policies year to 31 March 2020

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Creditors and provisions are recognised at the amount the Association anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Notes to the accounts 31 March 2020

1 Donations

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Racial Justice Sunday Appeal	-	-	-	76,840
Grants	-	29,549	29,549	
Received from -				
Religious Congregations	130	-	130	1,200
Individuals	2,579	-	2,579	359
Members' subscriptions	25	-	25	152
Other Donations	115		115	4,110
2020 Total Funds	2,849	29,549	32,398	82,661
2019 Total Funds	82,661	-	82,661	

Notes to the accounts 31 March 2020

2 Expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Direct costs				
Consultants- field work				
Liverpool Music project	-	3,438	3,438	2,152
Liverpool Schools project	-	-	-	845
London Schools project	4,454	-	4,454	3,843
Travel and office expenses				
Liverpool Schools project	-	-	-	149
London office	617	-	617	-
Project meetings and other costs				
Liverpool Schools project		3,318	3,318	5,794
Staff costs				
Liverpool Schools project		13,866	13,866	14,769
2020 Direct Costs	5,071	20,622	25,693	27,552
2019 Direct Costs	25,400	2,152	27,552	
Support costs				
Premises	5,562	-	5,562	7,363
Office administration	6,134	-	6,134	5,355
Communications and publicity	5,179	-	5,179	5,127
Professional fees	205	-	205	200
Staff costs				
London office	26,047	-	26,047	23,987
Other costs	5,295	85	5,380	11,890
Governance costs (note 5)	209	-	209	93
	48,631	85	48,716	54,015
2020 Total funds	53,702	20,707	74,409	81,567
2019 Total funds	79,415	2,152	81,567	

Notes to the accounts 31 March 2020

3 Governance

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£
Independent Examination	100	-	100	100
Bank Charges	24	85	109	-
2020 Total Funds	124	85	209	100
2019 Total Funds	100		100	

4 Net movement in funds

	2020	2019
	£	£
This is stated after charging:		
Operating lease		
Land and buildings	5,562	7,363
Staff costs (note 5)	42,750	42,557

5 Staff costs

	2020	2019
	£	£
Salaries	39,000	39,000
Social security Costs	3,000	3,057
Employer's Pension contributions	750	500
	42,750	42,557

The average number of employees during the year was as follows.

	2020	2019
	Number	Number
Liverpool Schools Project	1	1
Support Staff	1	1
	2	2

Notes to the accounts 31 March 2020

5 Staff costs (continued)

No employees had emoluments during the year in excess of £60,000 (2017 - none). The trustees whose names appear on page I, denoted *officers, consider that they comprise the key management personnel of the Association in charge of controlling, running and operating it on a day to day basis. None of these trustees received any remuneration from the Association (see also note 8).

6 Trustees' remuneration

None of the trustees received any remuneration in respect of their services during the year (2019 - £nil). During the year, £1,409.66 out of pocket travel or other expenses were reimbursed to eight trustees (2019 £682.15 to five trustees).

7 Taxation

The Catholic Association for Racial Justice is a registered charitable incorporated organisation and is, therefore, not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

8 Creditors: amounts falling due within one year

	2020	2019
	£	£
PAYE	3,605	2,237
Accrued expenditure and other creditors	1,504	857
	5,109	3,094

Notes to the accounts 31 March 2020

9 Designated Funds

The income funds of the Association also include designated funds comprising the following unexpended balances of grants and donations to be applied for purposes which the trustees have identified.

	At 1 April 2019	Income	Expenditure	Transfer between funds	At 31st March 2020
	£	£	£	£	£
Travellers' and Urban Networks	2,313	-	-	-	2,313
	2,313	-	-	-	2,313

London Schools

This fund has been designated to fund the Association's work with schools and young people in England and Wales to raise awareness and support high aspiration.

Travellers' and Urban Networks

This fund is intended to fund and support meetings and communications amongst Catholics and those of other faiths and none, to counter discrimination against Traveller communities and to promote their equality.

10 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total 2020
	£	£	£
Fund Balances at 31 March 2020 are represented by:			
Current assets	121,569	73,292	194,861
Creditors: amounts falling due within one year	(5,109)	-	(5,109)
	116,460	73,292	189,752